

Cumberland Municipal Utility Committee Monthly Meeting
Cumberland City Hall
950 1st Ave., Cumberland, WI 54829

Date: 8/22/2024

Time: 09:00 AM

Attendance:

Jordan Peichel (Utility Manager)	P	Mayor Dan Shoemaker	P	Randy Reeg (City Administrator)	P
Craig Turcott (Committee President)	P	Tom Schroeder	P	John Anderson (Committee Secretary)	P
Bill Lussier (City Liaison)	P	Michael Benjamin	P	Lori Nyhus (City Treasurer)	P

Other Attendees : Brian Roemer and Lisa Trebatoski from Ehler's via Zoom

Respectfully submitted by

TOPIC	DISCUSSION
1) Call to Order	President Turcott called the meeting to order @ 9:00 A.M.
2) Roll call	All members present.
3) Approval of Agenda	Tom Schroeder made a motion to approve the agenda with item #8 moved up to item #6. John Anderson seconded. Motion adopted.
4) Public comment	None
5) Approval of the July 25, 2024 meeting minutes	Michael Benjamin made a motion to approve the July 25, 2024 meeting minutes as written. Bill Lussier seconded. Motion adopted.
6) Review payment of expenses	With the oversight of the Mayor and City Administrator, there is no longer a need for the committee to approve the expenses. No action taken.
7) Review Financial Statement	With the oversight of Mayor and City Administrator, there is no longer a need for the committee to approve the financial statement. No action taken.

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TOPIC	DISCUSSION
8) Presentation of Long-Range Cash Flow Analysis by Ehler's.	Presentation only. No action taken.
9) Discussion and possible action relating to establishing goals for various utility rates.	Discussion only. No action taken.
10) Discussion and possible action relating to Equipment Replacement Plan.	A special meeting will be scheduled in a couple weeks to discuss Equipment Replacement Plan.
11) Discussion and possible action relating to 2025-2029 5-Year Capital Plan.	A special meeting will be scheduled in a couple weeks to discuss 2025-2029 5-Year Capital Plan.

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TOPIC	DISCUSSION
<p>12) Discussion and possible action relating to Cumberland Wastewater Collection System Improvement project including:</p> <p>a) Change Order #1 for Contract A-Sanitary Sewer and Lift Station Work in the amount of \$31,724.50.</p> <p>b) Change Order #2 for Contract A-Sanitary Sewer and Lift Station Work in the amount of \$133,875.</p> <p>c) Change Order #3 for Contract A-Sanitary Sewer and Lift Station Work in the amount of \$488,623.52.</p> <p>d) Payment Application #3 to James Peterson Sons, Inc in the amount of \$774,624.95.</p>	<p>Tom Schroeder made a motion to approve Change Order #1 for Contract A-Sanitary Sewer and Lift Station Work in the amount of \$31,724.50. Bill Lussier seconded. Motion adopted.</p> <p>Tom Schroeder made a motion to approve Change Order #2 for Contract A-Sanitary Sewer and Lift Station Work in the amount of \$133,875. Michael Benjamin seconded. Motion adopted.</p> <p>Bill Lussier made a motion to approve Change Order #3 for Contract A-Sanitary Sewer and Lift Station Work in the amount of \$488,623.52. Tom Schroeder seconded. Motion adopted.</p> <p>Bill Lussier made a motion to approve Payment Application #3 to James Peterson Sons, Inc in the amount of \$774,624.95. Michael Benjamin seconded. Motion adopted.</p>

TOPIC	DISCUSSION
<p>13) Discussion and possible action relating to Well #6 project including: a) Resolution #2024-08-22, Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. b) Change Order #1 for Well #6 in the amount of \$206,018. c) Payment Application #1 to CTW Corporation in the amount of \$122,102.55.</p>	<p>Tom Schroeder made a motion to approve Resolution #2024-08-22, Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. John Anderson seconded. Motion adopted.</p> <p>Bill Lussier made a motion to approve Change Order #1 for Well #6 in the amount of \$206,018. Michael Benjamin seconded. Motion adopted.</p> <p>Tom Schroeder made a motion to approve Payment Application #1 to CTW Corporation in the amount of \$122,102.55. John Anderson seconded. Motion adopted.</p>
<p>14) Discussion and possible action relating to the New Utility Shop Project including: a) Change Order to Madison Construction regarding paving of lot. b) Draw request #4 to included the following: Fireline Sprinkler, LLC for \$15,000 Paul's Sheet Metal for \$15,600 Madison Construction</p>	<p>Tom Schroeder made a motion to approve Change Order to Madison Construction regarding paving of lot a the new Utility Shop. John Anderson seconded. Motion adopted.</p> <p>John Anderson made a motion to approve Draw request #4 for the new Utility Shop to including the following: Fireline Sprinkler, LLC for \$15,000 Paul's Sheet Metal for \$15,600 Madison Construction</p> <p>Bill Lussier seconded. Motion adopted.</p>
<p>15) Discussion and possible action relating to request for credit to the sewer bill at the Cumberland Youth Hockey Arena.</p>	<p>Tabled to take time to review similar situations in the past and consider creating a policy to handle them consistently.</p>

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TOPIC	DISCUSSION
16) Discussion and possible action relating to a Utility Encroachment Agreement.	Randy provided a report to make the committee aware of the situation. No action taken.
17) Utility Manager's Report.	
20) Set the next meeting date: September 26, 2024 at 9:00 A.M.	Next meeting will be September 26, 2024 at 9:00 A.M. at Cumberland City Hall.
19) Any future agenda items	None discussed
18) Adjourn	Meeting unanimously adjourned @ 11:25 A.M..