

**Cumberland Municipal Utility Commission Monthly Meeting  
Cumberland Municipal Utility Office**

**Date: 5/23/2023**

**Time: 04:00 PM**

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**Attendance:**

Dean Bergstrom (General Manager)	P	Mayor Dan Shoemaker	P	Craig Turcott (Commission President)	P
Louie Muench (Commission Vice President)	P	John Anderson (Commission Secretary)	P	Bill Lussier	P
Michael Benjamin	P				

**Other Attendees :**

Lori Nyhus, Amanda Cook

Respectfully submitted by John Anderson, Secretary

<b>TOPIC</b>	<b>DISCUSSION</b>
<b>1) Roll Call</b>	President Turcott called the meeting to order at 4:00 P.M. with all commissioners present.
<b>2) Approval of Agenda</b>	Bill Lussier made a motion to approve the agenda as presented. Louie Muench seconded. Motion unanimously adopted.
<b>3) Public comment</b>	None
<b>4) Review and approval of the 4/20/23 meeting minutes</b>	Louie Muench made a motion to approve the 4/20/23 minutes as written. Bill Lussier seconded. Motion unanimously adopted.
<b>5) Review and approval of payment vouchers</b>	John Anderson made a motion to approve the payment vouchers as listed. Michael Benjamin seconded. Motion unanimously adopted.
<b>6) Review and approval of financial statement and project report</b>	<p>The title of the projects report will be changed from Capital Projects to Capital Improvement Plan (CIP). An additional column will be added to show unbudgeted but committed \$. Extension of Carlone East needs to be added to capital plan.</p> <p><b><u>Electric</u></b> 2 impacts driving increased income are interest income and the cost of purchased power. Impact of losing the old hospital if building is torn down is estimated to be \$46K in 1<sup>st</sup> 12 months – there will still be a monthly demand charge – 2<sup>nd</sup> year is estimated to be an additional \$45K</p> <p><b><u>Water</u></b> Water expenses up due to water main flushing at hospital – may recover some from the city once they receive USDA funds. Expenses up due to payment to Northwest Builders after deciding not to pursue contracting with them</p>

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	<p>New water rates go into effect after the May billing cycle</p> <p>Louie Muench made a motion to approve the financial statement and project report as presented. Bill Lussier seconded. Motion unanimously adopted.</p>
<p><b>7) Discussion on Arcade and Water Street and 4<sup>th</sup> Avenue and Water Street Projects</b></p>	<p>Lori presented an update on the work done between the utility, the city, and CBS<sup>2</sup> to come to a solution for payment of the overage on Arcade and Water Street &amp; 4<sup>th</sup> Avenue and Water Street</p> <p>Will largely be funded by utility SWDLP and USDA funds. Shortfall of \$358K to be paid by city</p> <p>Water Revenue Bond repayment schedule was calculated into water rate increase so no further impact will be felt by rate payers.</p> <p>PILOT rate is available 10/1. Will sit down with city annually to assess the PILOT and make sure the PILOT would not drive the need for a water rate increase.</p> <p>Waiting for a response from the auditors on how to properly record this and once received the commission will need to pass a resolution agreeing to the solution.</p>
<p><b>8) Motion to designate U.S. Bank, Dairy State Bank, Cumberland Federal Bank and State of Wisconsin Local Government Pooled Investment Fund as financial institutions along with designating the Cumberland Advocate as the official newspaper of the utility.</b></p>	<p>John Anderson made a motion to designate U.S. Bank, Dairy State Bank, Cumberland Federal Bank and State of Wisconsin Local Government Fund as financial institutions along with designating the Cumberland Advocate as the official newspaper of the utility. Michael Benjamin seconded. Motion unanimously adopted.</p>
<p><b>9) Discuss and take any action on utility shop building</b></p>	<p>John Anderson made the motion for J &amp; A Northwest Construction Inc. to move forward submitting plans as presented to the state for approval. Bill Lussier seconded. Motion unanimously adopted.</p>

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<b>10) Discussion on the relocation of Power Poles and adding additional poles on Comstock Ave. near Mill Hill</b>	No action was taken.
<b>11) Discussion on proposed bylaws / Points of Interest</b>	Discussion around the direction the new city structure is going, the utility will become a committee instead of a commission and the utility will report to a city administrator. Given this change, there is no need to discuss propose bylaws at this time. Dean will review the Points of Interest and provide information as appropriate including a copy of the insurance bond for the utility clerk to the city. Bill and Michael will schedule time with Dean to take a tour of the various utility properties.
<b>12) General Manager's Report</b>	Wells were tested for PFAS and showed none present. Dean is hopeful the utility can be exempted from future testing for up to 5 years. Well 5 rehab is going well. No major component replacement needed. At this point it looks like the cost will come in below the \$85K estimate. If water samples pass, the well should be back on line within 2 weeks.
<b>13) Set Next Meeting Date:</b>	Next meeting is scheduled for June 27 <sup>th</sup> , 2023 @ 4:00 P.M. at the Cumberland Municipal Utility Building
<b>14) Adjourn</b>	Meeting adjourned @ 6:40.