

**Cumberland Municipal Utility Committee Monthly Meeting****Cumberland City Hall****950 1<sup>st</sup> Ave., Cumberland, WI 54829****Date: 11/28/2023****Time: 09:00 AM**

Page 1 of 4

**Attendance:**

Dean Bergstrom (Utility Manager)	P	Mayor Dan Shoemaker	P	Craig Turcott (Commission President)	P
Louie Muench (Commission Vice President)	P	John Anderson (Commission Secretary)	P	Bill Lussier	P
Michael Benjamin	P				

**Other Attendees :**

Lori Nyhus, Aaron Torud, Scott Warwick, Larry Loverude

Respectfully submitted by John Anderson, Secretary

<b>TOPIC</b>	<b>DISCUSSION</b>
<b>1) Roll Call</b>	Vice President Muench called the meeting to order at 9:05 A.M.. President Turcott had a prior appointment and arrived @ 9:25.
<b>2) Approval of Agenda</b>	Bill Lussier made a motion to amend the agenda to move items 11 and 12 to follow item 22. Bill Lussier made a motion to approve the agenda as amended. Michael Benjamin seconded. Motion unanimously adopted.
<b>3) Public comment</b>	
<b>4) Review and approval of the 10/19/23 special meeting minutes</b>	John Anderson made a motion to approve the 10/19/23 special minutes as written. Bill Lussier seconded. Motion unanimously adopted.
<b>5) Review and approval of the 10/24/23 meeting minutes</b>	Bill Lussier made a motion to approve the 10/24/23 minutes as written. Michael Benjamin seconded. Motion unanimously adopted.
<b>6) Review and approval of the 10/27/23 special meeting minutes</b>	Bill Lussier made a motion to approve the 10/27/23 special meeting minutes as written. Michael Benjamin seconded. Motion unanimously adopted.
<b>7) Review and approval of the 11/7/23 special meeting minutes</b>	Michael Benjamin made a motion to approve the 11/7/23 special meeting minutes as written. Bill Lussier seconded. Motion unanimously adopted.
<b>8) Review and approve payment vouchers</b>	John Anderson made a motion to approve the payment vouchers as listed. Bill Lussier seconded. Motion unanimously adopted.

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Page 2 of 4

TOPIC	DISCUSSION
<b>9) Review and approve financial statement</b>	Bill Lussier made a motion to approve the financial statement as presented. John Anderson seconded. Motion unanimously adopted.
<b>10) Discussion of treatment of capacity sales</b>	No action taken
<b>11) Review and approve 2024 Electric &amp; Water budget</b>	Bill Lussier made a motion to amend the agenda in item 2 to move item 11 to follow item 22. seconded. Michael Benjamin seconded. Motion unanimously adopted.
<b>12) Review and approve 2024 Sewer budget and 2024 sewer rates</b>	Bill Lussier made a motion to amend the agenda in item 2 to move item 12 to follow item 22. Michael Benjamin seconded. Motion unanimously adopted.

TOPIC	DISCUSSION
13) Discuss phone system analysis for office	Decision made to move forward with the cost savings.
14) Discuss and approve Verizon sight plan	John Anderson made a motion to approve the Verizon sight plan as presented. Louie Muench seconded. Motion unanimously adopted.
15) Approve MEUW safety service agreement	John Anderson made a motion to approve the MEUW safety service agreement. Bill Lussier seconded. Motion unanimously adopted.
16) Discuss and approve Utility Manager to be Responsible Corporate Official for miscellaneous regulatory filings	Louie Muench made a motion to approve the Utility Manager to be the Responsible Corporate Official for miscellaneous regulatory filings. Bill Lussier seconded. Motion unanimously adopted.
17) Discuss Utility shop project	PSC will make a decision in late January State approval of the plans has been received Need to develop a contingency plan in case they deny the utility's application
18) Utility Manager's report	New proposed format will be used in future meetings.
19) Set next meeting date: December 28 <sup>th</sup> , 2023 at 9:00 A.M. at Cumberland City Hall	Meeting will be December 21 <sup>st</sup> , 2023 at 9:00 A.M. at Cumberland City Hall
20) Future agenda items	
21) Motion to go into closed session pursuant to WI Statute 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation of any public employee over which the government body has jurisdiction or responsibility	Bill Lussier made a motion to go into closed session pursuant to WI Statute 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or responsibility. John Anderson seconded. Motion unanimously adopted.

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Page 4 of 4

TOPIC	DISCUSSION
<b>22) Motion to reconvene in open session and take any action as may be necessary or appropriate arising out of the closed session</b>	John Anderson made a motion to reconvene in open session and take any action as may be necessary or appropriate arising out of the closed session. Louie Muench seconded. Motion unanimously adopted.  John Anderson made a motion to recommend offering a contract to hire Jordan Peichel, with the following revisions to the employment agreement; inserting a start date of 1/1/2024, clarifying the \$5,000 compensation incentives were increases in salary and not a onetime bonus, clarifying changing the timeframe to complete the DNR Waterworks Operator Program to be by 12/31/24 and eliminating the timeframe for completion of the MEUW Fundamentals of Utility Management and Municipal Utility Management and Municipal Utility Leadership Program, to the City Council for their approval. Bill Lussier seconded. Motion adopted with one committee member abstaining.
<b>21) Adjourn</b>	Meeting unanimously adjourned @ 11:03.